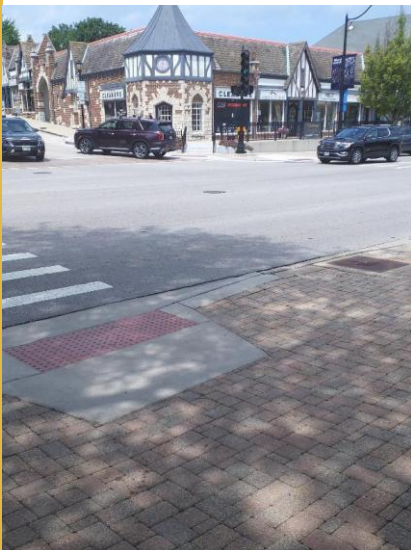




Libertyville



Village of Libertyville

Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan

EXECUTIVE SUMMARY

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DeepWalk



PREFACE

To promote ease-of-use, this Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan has been divided into four (4) parts:

1. Executive Summary

This 7-page summary attempts to distill the large amount of effort and data into the most concise form.

2. Technical Report

This 32-page report features its own Table of Contents and provides a much more detailed analysis of the many components of the ADA Transition Plan.

3. Appendices

The appendices listed below are documents that are used by Village staff either in the development or the implementation of the ADA Transition Plan.

- Appendix A: Public Outreach
- Appendix B: Grievance Procedure and Public Notice
- Appendix C: Facility Maps
- Appendix D: Project Implementation and Prioritization Tool

4. Database Reports

The “Database Reports” include the individual analysis report of each Sidewalk Corridor, Intersection, or other relevant feature. These documents are for staff use when implementing the ADA Transition Plan.



LIBERTYVILLE ADA TRANSITION PLAN EXECUTIVE SUMMARY

INTRODUCTION

The Village of Libertyville and the Chicago Metropolitan Agency for Planning (CMAP) have developed an Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan to enhance the accessibility of public rights-of-way facilities within the Village for individuals with disabilities. This plan aims to ensure equal access to the Village's facilities, in compliance with ADA standards and the latest Public Rights-of-Way Accessibility Guidelines (PROWAG).

★ *This Executive Summary is meant to summarize the highlights of the full ADA Transition Plan in a more accessible version. Please refer to the Technical Report for more detailed information.*

DEVELOPMENT OF AN ADA TRANSITION PLAN

The purpose of this ADA Self-Evaluation and Transition Plan is to summarize the activities completed to date related to ADA compliance and to create a roadmap for the Village of Libertyville to update its ADA Transition Plan over time. This document provides an overview of the ADA and offers possible solutions for the Village, based on guidance from the Federal Highway Administration (FHWA) and the U.S. Department of Justice (DOJ), to improve public accessibility. It establishes the Village's ongoing commitment to developing and maintaining facilities that accommodate all its residents.

Here are the things that were taken into consideration while creating this plan and the steps taken:



PUBLIC OUTREACH AND ENGAGEMENT

Several outreach efforts were completed to engage the community and gather valuable input, so that efforts to improve accessibility are effective and inclusive for all residents.



EVALUATION OF SERVICES POLICIES AND PRACTICES

Under the ADA, the Village of Libertyville is required to complete a Self-Evaluation of the Village's services, policies, and practices and operate each service, program, and activity so that it is readily accessible and usable by individuals with disabilities.



EVALUATION OF THE FACILITIES (PUBLIC RIGHT-OF-WAY)

All existing pedestrian facilities within the limits of the Village of Libertyville were evaluated for compliance with the associated ADA standards or guidelines.



IMPLEMENTATION STRATEGY DEVELOPMENT

Each facility type was evaluated and prioritized based on several factors developing the implementation strategy.



ADOPTION OF PLAN

The plan will be adopted once the Village Board of Trustees has approved the document.



IMPLEMENTATION

The Village intends to review the ADA Transition Plan on an annual basis, particularly during the development of the annual budget. The factors above will be considered by the Village in the selection of projects with accessibility improvements for implementation.



OVERVIEW OF PUBLIC OUTREACH

While completing an ADA Self-Evaluation and Transition Plan, public feedback is a vital step. Efforts included:

For more information, please refer to Section 2.0 of the Technical Report.



CMAP WEBPAGE



STEERING COMMITTEE



IN-PERSON INTERVIEWS



**PUBLIC ENGAGEMENT EVENTS
(FARMERS MARKET)**



Kimley-Horn hosted a booth at a local farmers market in Libertyville to host a public engagement event and get feedback from the residents on where they had areas of concern.



Public engagement materials about the ADA Public Right-of-Way Transition Plan.



EVALUATION OF SERVICES, POLICIES, AND PRACTICES

To comply with Title II regulations, the Village must complete a Self-Evaluation and Transition Plan which fulfills specific administrative requirements including:

- ✓ ADA/504 Coordinator – The Village has designated the Deputy Village Administrator as the ADA/504 Coordinator for Title II.
- ✓ ADA Liaison Team – Each representative is responsible for keeping a detailed log for all ADA inquiries within their department. This log shall be shared with the ADA/504 Coordinator.
- ✓ ADA Grievance and Appeal Process – The Village of Libertyville’s ADA grievance policies and procedures were updated in April 2025. The Title II ADA Grievance Policy, Procedure, and Form can be found on the Village’s website here: [Click here for the Village of Libertyville’s ADA Grievance Procedure and Form.](#)
- ✓ Village Ordinance Review – The Village’s ordinances that affect the usability of public right-of-way facilities were reviewed for consistency with current accessibility requirements and standards.

For more information, please refer to Section 3.0 of the Technical Report.

EVALUATION OF FACILITIES (RIGHT-OF-WAY)

All existing pedestrian facilities within the limits of the Village of Libertyville were evaluated for compliance with the associated ADA standards or guidelines, and the results of the evaluations are summarized throughout this section.

The evaluation was conducted in part by DeepWalk, using lidar scanning technology. It is understood that there is an inherent tolerance with any analysis, but the data collected is valuable when pointing out areas for further investigation.

VILLAGE RESPONSIBILITY	NON-VILLAGE RESPONSIBILITY
Sidewalk Corridors of Local Roads	Signalized Intersection Ramps
Pavement Crosswalks at Local Roads	Signalized Intersection Push Buttons
Sidewalk Curb Ramps at Unsignalized Intersections of Local Roads	Unsignalized Intersection Curb Ramps That Involve a State or County Road
Sidewalk Corridors of State/County Roads (But Not Intersection Curb Ramps)	Transit Stops
Commercial Driveway Entrances That Are Part of the Sidewalk Corridor	Pavement Crosswalks for County/State Roads



This Executive Summary focuses only on the Village of Libertyville responsibilities. **For a detailed description of all the gathered data on both Village and Non-Village items, please refer to the Technical Report and Appendices.**

Once the data was gathered and processed, there was a prioritization score assigned to each barrier determined based on such factors such as:

- 1 Type of Barrier
- 2 Severity of Barrier
- 3 Proximity of Barrier to a "Pedestrian Attractor"
- 4 Demographic weighting factors that correlate to usage of public infrastructure



Example of sidewalk with tripping hazard where concrete is uneven.

High priority barriers prohibit access for a person with a disability, make access extremely troublesome, or present safety hazards to all users. For more information on the criteria for how barriers are labeled as "High Priority," *please refer to Section 3.2 of the Technical Report.*

CONCEPTUAL BUDGET ESTIMATE OVERVIEW

To identify funding sources and develop a reasonable implementation schedule, conceptual budget estimates for only the facilities evaluated were developed for each facility type. There was a 20% contingency added on top of the estimates to cover unforeseen costs or inflation.

The barriers labeled as "High Priority" have a combined estimated cost of \$1,057,000.

FACILITY TYPE	HIGH PRIORITY
Public Rights-of-Way Sidewalk	\$146,000
Public Rights-of-Way Unsignalized Intersections and Driveways	\$911,000
Libertyville Totals	\$1,057,000



SUMMARY OF IMPLEMENTATION

The Village of Libertyville addresses many ADA barriers each year as part of either capital improvement projects or private developments. The following programs/practices are already in place:



ANNUAL ROAD PROGRAM

- Annual program administered by the Engineering Division
- A portion of the budget goes towards ADA compliance items each year
- Each unsignalized intersection/pedestrian crossing within the project limits is analyzed for compliance
- Non-compliant curb ramps are replaced as needed
- Non-compliant crossings are reconfigured or eliminated



ANNUAL MUD-JACKING PROGRAM

- Annual program administered by the Streets Division
- Hydraulic lifting process can eliminate minor barriers on sidewalk corridors
- Project area rotates through the Village, and higher priority barriers are targeted within that year's project area.



ANNUAL SIDEWALK REPLACEMENT PROGRAM

- Annual program administered by Streets Division
- Replacing panels can eliminate major barriers on sidewalk corridors
- Project area rotates through the Village, and higher priority barriers are targeted within that year's project area.



OTHER CAPITAL PROJECTS

- Other programs might include the Watermain Replacement Program, Stormwater Master Plan Project, bike path projects, park projects, etc.
- As other programs perform disturbance near a sidewalk and/or curb ramp, ADA accessibility is also evaluated to remove barriers where appropriate.



PRIVATE REDEVELOPMENT GUIDELINES

- As private commercial and industrial properties are redeveloped, they must adhere to guidelines regarding improving their site to meet ADA compliance.
- This often includes making sure the public sidewalk is ADA compliant along their site perimeter, especially through driveways.
- Therefore, many ADA barriers at commercial and industrial driveways will be addressed with private funds during redevelopment.

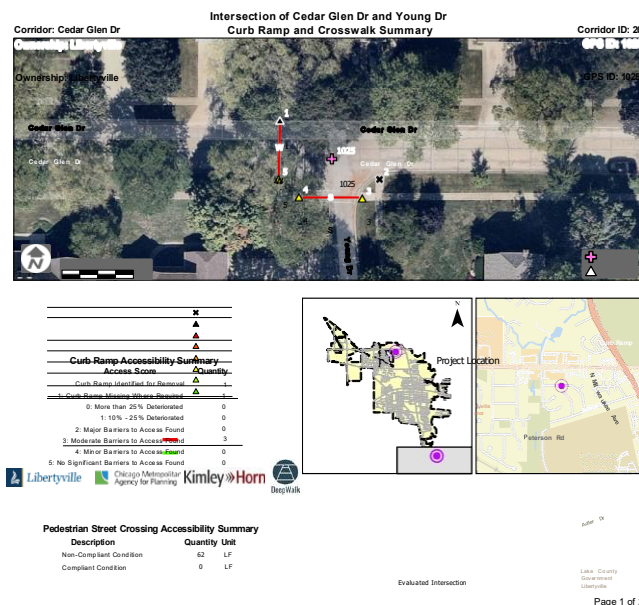
Through annual programs (Road Rehab, Mud-Jacking, and Sidewalk Replacement), **annual Village Capital Improvement Projects already allocate about \$280,000 each year to addressing ADA-related items.** This approximate amount will likely change over time subject to the Village's annual budget process.

Other capital projects and private redevelopments address additional ADA barriers each year without dedicated funding.

It is understood that not all ADA barriers will naturally be resolved through existing programs, projects, and policies, the Village has allocated additional annual funding to target ADA-compliant infrastructure initiatives. This funding source could be added to existing ADA-related programs to increase their scope or be used on a standalone ADA-related projects, depending on staff's determination as to the most efficient use of funds and barrier prioritization. This annual allocation is subject to change as part of the Village's annual budget process.

During implementation, Village Staff will use the "Database Reports" as guiding documents, while also performing their own observations and field measurements to determine the most efficient and appropriate solution.

Examples of the "Database Reports" that will be used during implementation are shown below:



Accessibility assessment map showing curb ramp and crosswalk conditions at the intersection of Cedar Glen Drive and Young Drive.



Database report showing the ADA compliance summary for the Adler Drive sidewalk corridor, including clear-width, obstruction, and cross-slope evaluations along the segment.

As part of the implementation process and in accordance with ADA Title II, the Engineering Division will be utilizing an ADA Action Log to annually assess what barriers have been corrected and what will be targeted in upcoming years.